

Professional Agricultural Internship

(Student Teaching in Agricultural Education)

Agricultural and Extension Education 488

Fall 2008 & Spring 2009

1. Course Information

Description: Planning, organizing, and delivering agricultural information at the middle School, high school and adult levels. Supervising and evaluating student agricultural experience programs. Advising the local FFA Chapter including preparing students for Career Development Events and/or Scholastic Contests, Parent & Member Banquet, and other youth development activities.

Level: Undergraduate/Graduate

Credit: 1-12 credit hour(s)

Time: M-F 7:30 a.m.- 7:30 pm (12 weeks) and may include weekends.

Resources: *Local Program Resources Guide* by National FFA Organization.
REV IT UP by National FFA Organization.
Foundations of Agricultural Education (2nd Edition).
Handbook on Agricultural Education in the Public Schools by Phipps and Osborne, *Methods of Teaching* by Newcomb, McCracken and Warmbrod, and other appropriate internet sites.

2. Instructors

Dr. Stacy A. Gartin, Professor; Email: sgartin@wvu.edu , Section 001

Dr. Harry N. Boone, Assistant Professor; Email: hnboone@wvu.edu , Section 002

Dr. Debby Boone, Assistant Professor; Email: Debby.Boone@wvu.edu , Section 003
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3. Course Objectives

The primary objectives of this course will assist the pre-service teacher in:

- a. Developing acceptable lesson plans (teaching plans) which may be used to instruct either day students or adults.
- b. Developing unit plans related to the curriculum.
- c. Delivering accurate and exciting agricultural information.
- d. Promoting and establishing educationally sound student experience programs.
- e. Scheduling and conducting supervisory visits for student SAEs.
- f. Advising FFA related activities.
- g. Evaluating student effort and performance.

6. Grading Scale

94%	A		77%	C+
90%	A-		74%	C
87%	B+		70%	C-
84%	B		69%	F
80%	B-			

**Some TO DOs for Student Teachers
and
Cooperating Teachers
Fall 2008 & Spring 2009**

AgEE 488

Student Teachers (ST):	Cooperating Teachers (CT):
<ol style="list-style-type: none"> 1. Provide University Supervisor (US) with map to school prior to semester starting. 2. Provide US with school class period schedule and the times of each period. 3. Provide US with your schedule for teaching classes. Remember: ST should observe your cooperating teacher and a couple other outstanding teachers in the school for the first three days. You should <i>pick up your first class</i> not before Thursday, of the first week you are teaching. You should <i>pick up your second class</i> Monday of the 3rd week. During this time you may be assisting your CT and identifying with rest of your Units of Instruction. You should <i>pick up your third class, when deemed appropriate</i>. <i>Consideration should be given to whether you are teaching on a Block Schedule or a Traditional Schedule.</i> 4. ST will return to campus for Reflective Seminars based on notices from Dr. Boone. 5. ST is required to make 12 in-the-field SAE visits. This is an average of one per week and should not count SAE supervision which takes place on school property. ST must be able to discuss SAE visits at each Reflective Seminar. ST must assist students in developing a plan for a SAE and must direct the students' SAE Portfolio development. 6. STs in multiple teacher departments should teach with/for all CTs (ex. Teach 1st period with teacher A, 2nd period with teacher B and 3rd period with teacher C). 7. ST should gain useful skills related to Advising the FFA Chapter; including filling out Award Applications, Scholastic Contest preparation, Banquet preparation, HB&E, etc. 8. ST are encouraged to teach lessons &/or unit on Conservation. ST will assist students in filling out the Conservation Award Application and will assist in organizing the conservation display and activities for the upcoming year. We would like to see the displays at State Convention. 	<ol style="list-style-type: none"> 1. Provide ST with daily verbal feedback. 2. Provide ST with written evaluation at least once per week. 3. Provide ST with your Course of Instruction so he/she can evaluate where you have been and where you are going with your courses. 4. Make available to ST your lesson plans and teaching materials for lesson/units. Assist ST in securing appropriate audio visual equipment, projection unit, etc. 5. ST should <i>pick up his/her first class</i> not before Thursday, of the 1st week. He/She should <i>pick up his/her second class</i> Monday, of the 3rd week. During this time ST may be assisting CT and identifying with rest of the Units of Instruction. ST should <i>pick up his/her third class when deemed appropriate</i>. <i>Consideration should be given to whether you are teaching on a Block Schedule or a Traditional Schedule.</i> 6. ST will return to campus for Reflective Seminars based on notification from WVU faculty. 7. ST is required to make 24 SAE visits. This is an average of two per week. CT should take ST on the initial visits to demonstrate how supervised visits are supposed to be conducted. 8. STs in multiple teacher departments should teach with/for all CTs (ex. Teach 1st period with teacher A, 2nd period with teacher B and 3rd period with teacher C). 9. ST should gain useful skills related to Advising the FFA Chapter; including training teams for CDEs, money making activities, completion of State Degree and Proficiency Award applications.

Student Teachers (ST):	Cooperating Teachers (CT):
<p>9. ST must teach in grade levels 5-8 and 9-12 in order to be certified to teach at these levels.</p> <p>10. ST must plan, advertise and teach at least one adult class.</p> <p>11. Prepare and teach lessons through problem solving, lecture/discussion, field trip, cooperative methods, demonstration, supervised study, and many others.</p> <p>12. ST must utilize State Approved Instructional Content Standards in preparing lesson plans.</p> <p>13. ST should adopt county lesson plan format.</p> <p>14. Complete appropriate ST forms; D1, D2, etc., at the end of student teaching and submit to appropriate faculty. It is the ST responsibility to know which forms must be completed.</p> <p>15. ST must keep a daily journal and develop a Teaching Portfolio.</p> <p>16. ST should attend Advisory Committee, Faculty Senate, a Board of Education meeting and an Extension Meeting.</p> <p>17. ST will contact US to inform them of sickness, snow days, or days that US will not be able to evaluate the teaching/learning process.</p> <p>18. ST will develop and use Job Sheets.</p> <p>19. ST will develop and post classroom rules, and clean-up schedule for the laboratories.</p> <p>20. ST must complete and submit WVU graduation application (& pay fees).</p> <p>21. It is the responsibility of the ST to complete and submit teacher certification papers.</p>	<p>10. CT should provide direction to ST about conservation activities and lessons related to completion of the state application. An educational display is highly encouraged for State FFA Convention.</p> <p>11. ST must teach in grade levels 5-8 and 9-12 in order to be certified to teach at these levels. CT will have to make the appropriate connections with a teacher in the middle school.</p> <p>12. ST must utilize State Approved Content Standards in preparing lesson plans.</p> <p>13. Inform ST of time and location of Advisory Committee, Faculty Senate, Board of Education, and Extension meetings.</p> <p>14. Provide ST with a copy of School Policies.</p>

IMPORTANT NOTE: Each student teacher will receive a letter grade (A, B, C, F) as a measure of evaluation for his/her student teaching. The above criteria will be a major focus in determining the student teacher letter grade.

Student Teaching Requirements and Evaluation

REQUIREMENTS:	EVALUATION:
<p>1. Plan, develop and deliver accurate and up-to-date agricultural information at the following levels:</p> <ul style="list-style-type: none"> • Students in grades 9-12 • Students in grades 5-8 • Adults (at least one 2-hour class) <ul style="list-style-type: none"> ✓ Every class should begin with an interest approach and should be summarized at the end of the period. ✓ Cooperating teacher should review your lesson plans one week prior to teaching. ✓ Send electronic copies of your lesson plans to your university supervisor one week prior to teaching. ✓ Discuss lessons with cooperating teacher prior to teaching the lesson. ✓ Willingness to assume responsibilities in assisting the teacher(s), students, program, school, community. ✓ Use of proper language and spelling. ✓ Professional &/or appropriate dress is required 	<p>59% (total)</p> <p>44%</p> <p>10%</p> <p>5%</p>
<p>2. Take an active role in FFA related activities:</p> <ul style="list-style-type: none"> • Officer, Chapter & Regional Meetings • Proficiency Award application preparation • State & American FFA Degree application preparation • FFA Week activities • FFA Banquet • Career Development Events: agricultural related, creed, prepared public speaking, extemporaneous speaking, parliamentary procedure, etc. 	<p>20%</p>
<p>3. SAE Supervision (visitations):</p> <ul style="list-style-type: none"> • Must conduct a minimum of 12 visits in-the field in addition to supervising those that take place on school property. • Assist students in designing and developing individual SAEs. • Assist students in designing and developing students' SAE Profolios. • Document visits & suggest ag mechanics projects, improvement projects & changes in or diversification of SAE (or assisting the student in establishing one) 	<p>20%</p>
<p>4. Attend Professional Meetings:</p> <ul style="list-style-type: none"> • Ag Program Advisory Council/Board meeting • Faculty Senate meeting • Board of Education meeting • Extension sponsored Adult Program 	<p>1%</p>
<p>5. Develop a meaningful contribution to the Program</p>	<p>Bonus points</p>
FINAL GRADE	
<p>Note: Inappropriate behavior, language or actions may result in final letter grade reductions including failure.</p>	